

Chloe Gauthier

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Results-driven post-production producer with a proven track record of managing multimillion-dollar projects for top-tier brands and award-winning agencies. Skilled in driving end-to-end production processes, from concept through final delivery, ensuring exceptional quality and on-time execution. Adept at navigating complex workflows, fostering strong client relationships, and delivering high-impact creative solutions under tight deadlines.

Feb 2025–Present: **Producer, Arc Creative, New York**

- **Develop and manage comprehensive budgets** for high-end visual effects, design, and finishing projects, ensuring precision and cost efficiency across all phases.
 - **Lead cross-functional teams** through the full project lifecycle, from initial concept and storyboard to final delivery, ensuring alignment with client vision and objectives.
 - **Create and manage detailed project timelines** including Gantt charts and internal/external schedules to optimize workflow and ensure timely delivery.
 - **Oversee the execution and quality assurance** of all masters and final client deliveries, consistently meeting deadlines and specifications while minimizing errors.
 - **Leverage deep expertise** in 2D, 3D, and design pipelines to streamline production processes and drive efficiency.
 - **Communicate effectively with clients and internal teams**, maintaining clear, concise, and proactive updates to ensure alignment and satisfaction at every stage.
 - **Cultivate and maintain strong client and vendor relationships**, leading to repeat business and long-term partnerships.
 - **Provide mentorship and guidance** to junior production staff, fostering a collaborative learning environment and promoting professional development.
 - **Pursue and successfully execute challenging projects** that expand skills and knowledge across all areas of post-production, contributing to both personal and team growth.
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Feb 2025–Feb 2025: **Producer, The Mill, New York**

Jul 2022–Feb 2025: **Associate Producer, The Mill, New York**

Dec 2021–Jul 2022: **Production Coordinator, The Mill, New York**

Dec 2020–Dec 2021: **Scheduler, The Mill, Los Angeles**

Feb 2020–Mar 2020: **Operations & Scheduling Coordinator, A52, Los Angeles**

Jul 2019–Feb 2020: **Client Service Representative, Rock Paper Scissors, Los Angeles**

University of Arizona

- Bachelor of Arts degree, 2019; Philosophy Major, Public Health Minor
- Academic Excellence Scholarship Recipient, 2015–2019; Dean's List